

Call for papers and guide to submissions

NCACE Ethics in Cultural Knowledge Exchange Publication

July 2023

Deadline for submissions: 12pm Monday 9th October

A publication sharing guidance on ethical practice in Cultural Knowledge Exchange, to inform the advancement of work in this area and to signpost and platform some of the existing best practice and relevant resources.

Overview:

About NCACE (National Centre for Academic and Cultural Exchange)

NCACE is led by TCCE ([The Culture Capital Exchange](#)) and funded by [Research England](#). Its key purpose and mission is to facilitate and support capacity for Knowledge Exchange (KE) between Higher Education and the arts and cultural sector across the UK, with a particular focus on evidencing and showcasing the social, cultural, environmental, as well as economic, impacts of such activities.

NCACE Ethics in Cultural Knowledge Exchange Publication

NCACE has been involved in curating and leading conversations regarding the efficacy of processes to support ethical practice within Knowledge Exchange (KE) between the arts and cultural sector and higher education. It has been noted that although there is a comprehensive concordat in place for research, compiled by UKRIO [The Concordat To Support Research Integrity](#), no equivalent document exists for Knowledge Exchange. Further, it has been observed that many of the protocols within the existing concordat are

more concerned with limiting an Higher Education Institution's (HEI's) liability than with ethics in the wider meaning of the word. Additionally, processes are more tailored to research outputs or products and services than working with people, and might be unnecessarily bureaucratic and onerous for SMEs and individuals engaging in KE and collaborative research with a co-design, social impact or community focus.

To draw together previous conversations in this area, we are developing a publication on ethical practice in Cultural Knowledge Exchange that will platform and signpost to some of the existing best practice and relevant resources from a range of sectors. The publication will also highlight other core NCACE work that might be relevant.

Thematic areas:

The core theme of sharing best practice surrounding ethics in Cultural Knowledge Exchange (KE) will run across the whole publication and within this, papers could explore (but are not limited to) the following themes:

- **Creating the conditions for success:** how do you provide the environment, skills and resources to support ethical practice in cultural KE? What are the questions that you ask yourselves and the principles that inform your KE work?
- **Co-creating ethical practice:** how does co-creation/co-design support and enhance ethical practice in cultural KE? What can we learn from co-creation/co-design/collaborative design to inform the advancement of ethical exchange?
- **Shaping ethical leaders:** how are we developing and supporting leaders that actively promote ethical best practice in their collaborations? How can leadership skills help in creating ethical practice and successful, inclusive cultural KE?
- **Future trends:** What are the future trends of policy and practice in ethical cultural KE? How can future policy and funding support better practice in this space?
- **Creating safe spaces:** how can shared spaces in cultural KE work support effective practice and successful outcomes? Can shared, or 'safe' spaces support open conversations, reflection and challenging questions to ensure ethical practice? How can operating in the same civic space help promote equity and inclusion?
- **Challenges or enablers?** What are the issues that you have encountered in cultural KE and how you might have found solutions? How could such issues be avoided in

the future using ethical guidelines? How can we re-think funding, partnerships and models to overcome the barriers of equity, integrity and ethical practice?

- **Other:** Write your own reflections on ethics in cultural KE that you think resonates with the core theme of sharing best practice, which may not fit in with one of the above themes. What can we learn from other sectors in this space?

Proposals:

Proposals are sought against any of the thematic areas outlined above, across all disciplines and sectors of higher education (HE) and the arts and cultural sector, although please be aware due to existing content, we are particularly keen to receive contributions and examples from the arts and culture sectors.

The core theme of sharing best practice on ethics in Cultural Knowledge Exchange will run across the whole publication.

Proposals with reflection on co-creation and collaborations between academic teams, and cultural organisations/communities are welcomed, as well as proposals from individuals or teams from across a single institution, or involving multiple institutions, employers and other partners, and especially from individuals of underrepresented groups.

We are looking for contributions from all geographies, by arts and cultural practitioners from all sectors, by researchers, academics and actors in cultural knowledge exchange.

We are also interested in development or evaluation and outcomes of processes, toolkits and networks, related to ethical practice in cultural KE (or, co-creation/co-design) and will be collecting examples of this type of work alongside proposals (e.g. [The Disrupt Toolkit](#)).

Although we are looking for proposals from across HE and the arts and cultural sector, we would like to feature relevant tool kits / resources from across a range of sectors in the sign posting section. Therefore, if you have any suggestions of relevant tools, frameworks or networks, from within the arts and culture, or other sectors please do share them with us in [this form](#).

The publication aims to showcase a wide and diverse range of work, projects and activities from across different stakeholders engaged/interested in ethical practice of cultural KE.

Submission guidelines:

Submissions should be made via email to noshin@tcce.co.uk. Please write 'Call for papers submission' in the subject line and include; contact details, thematic area and a brief outline (as detailed below).

Deadline for submissions: 12pm Monday 9th October

Before you begin:

If your submission is accepted into the main publication, please ensure you have time to complete your full submission by the final deadline of the 30th November (see key dates below).

Please note, for those whose proposals are not placed in the publication, there are a number of ways that NCACE may be able to showcase your work, and these will be discussed with you as appropriate.

Copyright and Privacy policy

The copyright of each work printed within the publication will belong to the respective author and will only be reproduced with their permission. Before commencing your submission, please ensure that you have read and understood our [privacy policy](#).

Proposal to include:

Contact details:

Please include details for the main author/person for correspondence, as well as contact details for any contributors who will co-author the piece.

Thematic area:

Please indicate which thematic area your submission aligns with, or if 'other' its relevance to the core theme.

Outline:

Please briefly outline the main themes of the work you will be reflecting on and why it would be of interest to our audience. Proposals should be no longer than 100 words.

A panel of NCACE staff and regional hub partners will act as peer reviewers for all submissions. We will review all submitted proposals and let the authors know about publication decisions by Monday 16th October.

Please note, we are able to offer those who are fractionally employed an honorarium for writing contributions. Please let us know if this applies to you, and if successful, we will be in touch to discuss this.

Conditions:

In submitting a piece of work for this publication, please be aware that you are agreeing to:

- The collection and storage of personal data, as outlined in our [privacy policy](#).
- Information about yourself, your co-authors, your organisation and your work details being promoted externally on the NCACE website, within wider activities and for marketing purposes.
- Your work being reproduced and reshared in this publication, with you retaining the copyright.

If you have any queries or are uncomfortable agreeing to these conditions, please contact us to provide further details.

Additional information:

Important dates:

Date	Key details
7th September	Wider call for submissions (NCACE Newsletter)
27th September	KIN Workshop with further crowdsourcing for work
Monday 9th October 12pm	Proposal submission deadline / Call closes
9th-13th October	Review process
Monday 16th October	Contributors informed of submission outcome
30th November	For successful applicants: Final submission deadline for contributors

December 2023	Draft publication complete
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Some of this work has been started through a crowdsourcing exercise at a [previous Knowledge Impact Networks \(KIN\) NCACE meeting](#) and this will be expanded upon further at the September meeting (27th). Please contact us if you would be interested in attending.

Contact us:

If you have any queries about your submission or the publication, please please email noshin@tcce.co.uk.